



Office of Safety and Security Consent for Criminal Records Check

Department/School/Company: _____ Job Title/ Position: _____

Reason for Criminal History Check - (Select One):

- Contractor
 Recertification
 Renewal
 New Hire
 Volunteer
 Other _____

This section to be completed by Applicant. Please print all information.

I, _____
Last Name
First Name
MI
Maiden Name

have applied for position with Atlanta Public Schools. This form provides consent to a criminal records check by the Atlanta Public Schools - Office of Safety and Security. I also authorize the release of such information to the Atlanta Public Schools now and at any time during my employment, and release, discharge, and waive any and all claims which may arise against me for the release of accurate information.

I authorize APS to receive any criminal or driver's history records information pertaining to me, which may be in the file of any state or local criminal justice agency. I further give consent to the District to have my fingerprints taken as part of the employment process and perform periodic criminal history background checks for the duration of my employment or affiliation with the Atlanta Public Schools. Fingerprinting for employment as required by O.C.G.A. § 20-2-211.1 is a requirement and will be administered by the Atlanta Public School District in the Office of Safety and Security.

I understand that GCIC, employees, nor any other agency or employees of the State of Georgia shall be responsible for the accuracy of information nor have any liability for defamation, invasion of privacy, negligence or any other claim in connection with any dissemination of information pursuant to this record check and shall be immune from suit based upon any such claims.

Email Address: _____ Phone Number: _____

Current Address: _____

City: _____ State: _____ Zip Code: _____

Date of Birth: _____ State of Birth: _____ Race: _____ Sex: _____

Eye Color: _____ Natural Hair Color: _____ Height: _____ Weight: _____

Applicant's Signature: _____ Date: _____

For OSS Use Only

Terminal Operator:	Terminal Results: <input type="checkbox"/> Yes <input type="checkbox"/> No	Executive Director's Initials:
Fingerprint Date:	Warrant: <input type="checkbox"/> Yes <input type="checkbox"/> No	Date File Closed:
Follow Up Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No	HR / Employee / Partner Notified: <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Notified: